

| CONSENT AGENDA ITEMS | | | | |
|---|--|---|------------------------------------|-------------------------------|
| (Contracts/Agreements Under \$10,000.00) | | | | |
| Board of Education Meeting - June 10, 2019 | | | | |
| | COMPANY NAME | SERVICE PROVIDED | AMOUNT OF CONTRACT | CONTRACT DATE |
| 1 | Oklahoma State School Boards Association | School membership dues for 2019-2020 to OSSBA (Oklahoma State School Boards Association). | General Fund \$4,100.00 | 2019-2020 |
| 2 | Mystery Science | School membership for Lincoln Elementary School for 2019-2020. This includes a \$500.00 renewal discount. | General Fund \$999.00 | 2019-2020 |
| 3 | Loftis & Wetzel Insurance | Activity Fund Custodian Bond for 20 Activity Fund Custodians at a premium of \$50.00 each. | General Fund \$1,000.00 | 2019-2020 |
| 4 | Loftis & Wetzel Insurance | Individual Fidelity Bond renewals for Treasurer/Deputy Minute Clerk, Assistant Treasurer/Minute Clerk, Board Clerk, Deputy Clerk, Superintendent, Encumbrance Clerk and Payroll Clerk. | General Fund \$2,500.00 | 2019-2020 |
| 5 | Pitney Bowes | Ratification of lease agreement with Pitney Bowes Global for the LobbyGuard Kiosk at Woodlands Elementary School . | Building Fund \$3,948.00 | 2019-2020 |
| 6 | Pitney Bowes (Postage Meter) | Ratification of the Connect+ 2000 with Pitney Bowes for one postage meter located in the Copy Center at 111 W. Grand Ave. | General Fund \$4,491.96 | 2019-2020 |
| 7 | Quaver's Music | One year renewal of Quaver Music software for Union Elementary , which is a web-based K-5th grade curriculum music program that enhances the student experience. Each lesson: Includes over 60 minutes of content with 30-45 minutes outlines as essential to the lesson's goals, equips teachers to effectively introduce, develop, and assess new concepts, includes all necessary resources ready-to-use, or can be customized as desired, incorporates leading pedagogies including Kodály, Orff, and Music Learning Theory, empowers teachers to use their valuable time actively teaching students. Total cost for one year is \$1,560.00. | General Fund \$1,560.00 | July 1, 2019- July 1, 2020 |

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| 8 | Oklahoma State School Boards Association- Unemployment | Service Agreement for unemployment services for the district. Oklahoma State School Boards Association will assist the district in unemployment matters through membership in Oklahoma State School Boards Association Unemployment Services Program provided to our district through our membership with OSSBA for the 2019-2020 school year. | General Funds \$5,148.00 | 2019-2020 |
| 9 | Pee Jay's Fresh Fruit | Fundraiser for Ponca City High School Vocal Music Department to sell citrus fruit. | Activity Fund | October 1, 2019- November 25, 2019 |
| 10 | Sparks Music | Replacement of six Lo-Z microphone and Lo-Z Audio Send lines at Union Elementary . | Activity Fund \$675.00 | 2019-2020 |
| 11 | Sean Anderson | Contractor will host the District's Channel 19 TV Shows, including but not limited to, the District's weekly "Coaches Corner" show, the monthly "Board Wrap-Up" show the period of July 1, 2019-June 30, 2020. | General Fund \$2,500.00 | July 1, 2019- June 30, 2020 |
| 12 | Reading Plus | Ratification of the final year with Reading Plus. Reading Plus is used by West Middle School to provide complex text that prepare students in three (3) dimensions of becoming a successful reader: capacity, efficiency, and motivation. | No Charge To District | July 2019- July 2020 |
| 13 | National Occupational Health Services | The agreement is for the Transportation Department for on-site DOT bus driver physicals at \$65.00 each, on-site random DOT urine drug screens \$42.00 each, and on-site DOT breath alcohol testing \$37.00 each. This service keeps the department in compliance with state and school board policies. | General Fund/ Transportation \$4,500.00 | July 1, 2019- June 30, 2020 |
| 14 | Tamra Wink | Agreement with Tamra Wink to provide Physical Therapy services for students enrolled in Ponca City Schools at \$80.00 per hour based on student needs as approved by Special Services Director. | General Fund/ Federal Programs \$2,280.00 | July 1, 2019- July 31, 2020 |
| 15 | Cummins Southern Plains, LLC | Planned Maintenance Agreement for emergency power generator equipment in technology department. | Building Fund \$1,091.00 | 2019-2020 |

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| 16 | LobbyGuard Solutions, LLC | LobbyGuard Visitor Management annual software support and update on eight (8) LobbyGuard that are owned by the district located at Lincoln, Liberty, Roosevelt, Trout, West Middle School, Garfield, Washington PK, and East Middle School. Cost is \$500.00 per unit. | Building Fund \$4,000.00 | 2019-2020 |
| 17 | LobbyGuard Solutions, LLC | Purchasing a LobbyGuard system for Union Elementary and Ponca City High School. Cost per unit is \$2,170.00. | Building Fund \$4,340.00 | May 25, 2019 |
| 18 | Endex, Inc. of Tulsa | The agreement with Endex, Inc. of Tulsa is for monitoring 20 district fire alarm panels as required by the State of Oklahoma for fire protection. The agreement is for \$216.00 per site, per year for a total of \$4,320.00. | Building Fund \$4,320.00 | 2019-2020 |
| 19 | Precision Testing Laboratories | Asbestos Operations and Maintenance Contract with Precision Testing Laboratories for the district. | General Fund Maintenance \$2,400.00 | 2019-2020 |
| 20 | Pearson | Elevate Elementary Science 2019 Student Edition digital courseware with 2019 teacher edition for Lincoln Elementary . | General Fund \$2,191.65 | 2019-2020 |
| 21 | Follett | Renewal of Destiny Library Manager software license for Ten (10) library sites in the district. Each site will pay \$944.89 with a total cost of \$9,448.90. | Various Funds \$9,448.90 | 2019-2020 |
| 22 | MobyMax | Computer based learning used by Union Elementary for reading and math programs for students. This is a one (1) year subscription of the Ultra Teacher License for Moby Suite for 2019-2020. | General Fund Instructional Fund \$249.00 | 2019-2020 |
| 23 | Edpuzzle | Software used by West Middle School teachers to help reinforce learning through videos. Also will help track students understanding of subject. Total cost is \$900.00. | General Fund \$900.00 | November 27, 2019- November 26, 2020 |

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| 24 | Sherry Holder | The purpose of this agreement is to provide for Orientation & Mobility and Certified Visual Impairment services for students enrolled in Ponca City Schools as indicated by physicians, parental consent, and school criteria and for consultation and training for school staff working with said students. The authorized personnel of the Ponca City Public Schools (party) shall identify the students who need the services and shall approve each individual situation as provided for under state and federal regulations. Ms. Holder shall provide the services at \$650.00 per session, up to 8 sessions from August 1, 2019 through July 31, 2020 based on student needs as approved by Director of Special Services. Ms. Holder is responsible for providing the district with a copy of current Workers' Compensation Insurance or a letter of exemption from the agency that oversees the State Insurance Fund of Oklahoma. | General Fund Special Services \$5,200.00 | August 1, 2019- July 31, 2020 |
| 25 | Mind Research Institute | Annual service of ST Math software for Trout Elementary. | General Fund \$4,000.00 | July 1, 2019- June 30, 2020 |
| 26 | MPACT Fund Raising | Fundraiser for Ponca City High School DECA to sell popcorn. | Activity Fund | October 23, 2019- November 6, 2020 |
| 27 | MPACT Fund Raising | Fundraiser for Garfield Elementary to sell Otis Spunkmeyer items for the 2019-2020 school year. | Activity Fund | March 23, 2019- April 6, 2020 |
| 28 | Perkins Restaurant and Bakery | Two fundraisers for Po Hi Steppers selling pies. | Activity Fund | August 1, 2019- August 31 and February 1, 2020- February 28, 2020 |
| 29 | Food Pyramid | Food Pyramid will provide pork ribs for the Volley Club (tennis) to smoke and sell for a fundraiser. | Activity Fund | September 30, 2019-October 4, 2019 |
| 30 | Embassy Suites by Hilton Denton Convention Center | An agreement for Po Hi Stepper hotel rooms for the 2019-2020 competition. | Activity Fund | March 27-29, 2020 |

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| 31 | State of Oklahoma Department of Rehabilitation Services | The Transition School To Work: Work Study is designed to prepare high school age youth with significant disabilities for independent competitive employment in the community. The Contract is effective from the latest date of signature of both parties or July 1, 2019, whichever is the later, through June 30, 2020. | No Charge to District | 2019-2020 |
| 32 | State of Oklahoma Department of Rehabilitation Services Transition Work Adjustment Training | The Transition Work Adjustment Training Program is designed to prepare high school age youth with significant disabilities for independent competitive employment in the community. The Contract is effective from the latest date of signature of both parties or July 1, 2019, whichever is the later, through June 30, 2020. | No Charge to District | 2019-2020 |
| 33 | Oklahoma Drug and Alcohol Testing LLC | The contract with Oklahoma Drug and Alcohol Testing is for pre-employment drug testing, Workers Compensation drug testing, and student drug pursuant to Board of Education Policy. Pre-employment and Workers Compensation drug testing costs are expected to be between \$2,000.00 and \$4,000.00, depending upon the number of new employees hired and accident reports filed. Student drug testing expected costs are between \$2,000.00-\$4,000.00, depending on the number of drug tests required. | General Fund \$15.00 ea. for random student testing and \$20.00 for pre- employment | July 1, 2019- June 30, 2020 |
| 34 | Mystery Science | 2019-2020 Mystery Science membership for Woodlands Elementary . | General Fund Title I \$499.00 | July 1, 2019- June 30, 2020 |
| 35 | 3P Learning | 2019-2020 Subscription to Mathseeds for Woodlands Elementary . | General Fund Title I \$688.50 | July 1, 2019- June 30, 2020 |
| 36 | Vocabulary.com | 2019-2020 Site License for Vocabulary.com software for Woodlands Elementary . | General Fund Instructional Fund \$500.00 | July 1, 2019- June 30, 2020 |
| 37 | Custom Resources Fundraising | 2019-2020 fundraiser for Po Hi DECA Little Caesars Pizza Kits. | Activity Fund | September 5, 2019- September 19, 2019 |
| 38 | MobyMax | Computer based learning used by Trout Elementary for reading and math programs for students. This is a one (1) year subscription of the Ultra Teacher License for Moby Suite for 2019-2020. | General Fund Instructional Fund \$249.00 | 2019-2020 |

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| 39 | Robert M. Strunks (dba RMS Visual Designs) | 2019-2020 custom drill design for Po-Hi Marching Band . | Activity Fund \$2,000.00 | May 29, 2019 |
| 40 | Measurement Incorporated (PEG Writing®) | PEG Writing® is a web-based learning environment and formative assessment program to help students in grades 3-12 improve writing through practice. Students will submit an essay and the program will provide students with suggestions to improve their writing. Teachers can also track the writing and provide feedback to the students. This program will be used at Po-Hi in English II and ACT Prep classes. This is for 430 students. | General Fund Title V \$4,650.00 | August 1, 2019- July 31, 2020 |
| PONCA CITY PUBLIC SCHOOLS LOGO AND LICENSING AGREEMENTS | | | | |
| 1 | Opportunity Center | Screen Print, Embroidery, Shirts, Hats with Ponca City Public Schools logo. | Royalty Fee \$250.00/year | FY 2019-2020 |
| 2 | Community National Bank & Trust | Continue to create, market, distribute and manage a Wildcat Visa Check/ATM Card program. Community National Bank & Trust will pay the Ponca City Public Schools \$3.00 for each Visa Check Card printed with the Wildcat design. These funds will be paid no more often than quarterly, but no less often than annually, in the sum of no less than \$250.00. | Royalty Fee \$250.00/year | FY 2019-2020 |
| 3 | Pioneer Technology Center | Pre-existing banners | No Royalty Fee | FY 2019-2020 |
| 4 | Team Fitz Graphics LLC | Banners, record boards, flags, windscreens, decals, breakaway banners, dry-eraseboards, die-cut signage for district athletic teams . | No Royalty Fee | FY 2019-2020 |

**PONCA CITY SCHOOLS
PERSONNEL REPORT**

June 10, 2019

| NAME | ASSIGNMENT | EFFECTIVE DATE | PROJ. # | SALARY |
|-----------------------------------|---|-----------------------|----------------|-----------------|
| <u>CERTIFIED PERSONNEL</u> | | | | |
| Combs, Kathryn | 7th Grade Language Arts Teacher @ West | 8/9/2019 | 000 | Salary Schedule |
| Havens, Mica | History Teacher @ East | 8/9/2019 | 000 | Salary Schedule |
| Jackson, Dylan | Science Teacher @ West | 8/9/2019 | 000 | Salary Schedule |
| Jacobs, Shelli | Special Education Reading @ West | 8/9/2019 | 000 | Salary Schedule |
| Pratt, Connor | Band Assistant .50 *Sr-Hi .33 West .17 East | 8/9/2019 | 000 | Salary Schedule |
| Rice, Victoria | 5th Grade Teacher @ Woodlands | 8/9/2019 | 000 | Salary Schedule |
| Robertson, Janette | 3rd Grade Teacher @ Trout | 8/9/2019 | 000 | Salary Schedule |

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|---------------------------------|---------------------------------------|-----------|-----|-----------------|
| <u>SUPPORT PERSONNEL</u> | | | | |
| Cannady-Shea, Terri | ISD Monitor @ Sr-Hi | 8/12/2019 | 000 | Salary Schedule |
| Parker, Braden | Lay Coach Assistant for 9th Football | 6/1/2019 | 000 | Salary Schedule |
| Renfro, Mike | Custodian re-hire for 2019-2020 | | | |
| Scavezze, Vickie | Child Nutrition re-hire for 2019-2020 | | | |
| Taylor, Casey | Custodian re-hire for 2019-2020 | | | |

SUMMER MAINTENANCE PAINT CREW

May 29, 2019 - August 2019 \$7.25/hr

Albee, Calvia
Anson, Amanda
Foster, Collyn
Owens, Deseree
Pruett, Laura
Sisney, Samantha
Swenson, Jacob
Tomek, James
Webb, Reese

SEPARATIONS

| | | | | |
|-----------------------------------|--------------------------------------|-----------|--|--|
| <u>CERTIFIED PERSONNEL</u> | | | | |
| Burris, C. Drew | Social Studies Teacher @ Sr-Hi | 5/20/2019 | | |
| Cannella, Kathryn | 1st Grade @ Roosevelt | 5/20/2019 | | |
| Curry, Keenan | Academic Achievement Teacher @ Sr-Hi | 5/20/2019 | | |
| Graham, Dillon | Language Arts Teacher @ Sr-Hi | 5/20/2019 | | |
| Hall, Amy | Family and Consumer Sciences @ West | 5/20/2019 | | |
| Haub, Lora | Math Teacher @ West | 5/20/2019 | | |
| Jacques, Staci | Special Education Teacher @ Sr-Hi | 5/20/2019 | | |
| Swearingen, Chelsie | Instructional Coach @ Liberty | 5/20/2019 | | |

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| <u>SUPPORT PERSONNEL</u> | | | | |
| Aguilar, Marcelo | Lay Coach | 5/20/2019 | | |
| Clayton, Katie | Certified Speech Language Pathologist Assistant @ Lincoln | 5/20/2019 | | |
| Hannon, Jennifer | Child Nutrition @ Pre-K Center 3hrs | 5/16/2019 | | |
| Johnson, Kayla | Special Education Teacher Assistant @ Union | 5/20/2019 | | |
| Robbins, Brandy | Title I Teacher Assistant @ Liberty | 5/20/2019 | | |
| Vaughan, Kimberly | Certified Speech Language Pathologist Assistant @ Sr-Hi | 5/20/2019 | | |

CHANGE OF STATUS

| | | | | |
|-----------------------------------|--|----------|---------|-----------|
| <u>CERTIFIED PERSONNEL</u> | | | | |
| Gardner, Jana | Special Educator @ Wildcat Academy 60% to 55% | 8/9/2019 | 028 | no change |
| Gartside, Donya | Title I *West .48 / Tech Coach West .40 / Title I East .12 | 8/9/2019 | 511/000 | no change |
| Jackson, Kylie | 3rd Grade Teacher to 5th Grade Teacher @ Trout | 8/9/2019 | 000 | no change |
| Mayo, Zuri | Special Education Teacher from Union to Pre-K Center | 8/9/2019 | 028 | no change |
| McFarlin, Ivan | PE Teacher @ Roosevelt to Computer Applications @ Sr-Hi | 8/9/2019 | 000 | no change |
| Parent, Brad | Computer Applications Teacher to Math Teacher @ Sr-Hi | 8/9/2019 | 000 | no change |
| Ritter, Rachel | 3rd Grade to 1st Grade @ Roosevelt | 8/9/2019 | 000 | no change |
| Webb, Michael | Science Teacher @ West to Computer Applications @ Sr-Hi | 8/9/2019 | 000 | no change |

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|---------------------------------|--|-----------|-----|-----------|
| <u>SUPPORT PERSONNEL</u> | | | | |
| Agha, Sherene | Class Size TA to Special Education TA @ Woodlands | 8/12/2019 | 028 | no change |
| Cusick, Tom | Parent Liaison @ *West .38 / East .20 / District .42 | 8/12/2019 | 511 | no change |

PONCA CITY SCHOOLS PERSONNEL REPORT

June 10, 2019

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| NAME | ASSIGNMENT | EFFECTIVE DATE | PROJ. # | SALARY |
|-----------------------------------|--|--------------------|---------|---------------------------------|
| <u>EXTRA DUTY</u> | | | | |
| <u>CERTIFIED PERSONNEL</u> | | | | <u>NON-CONTRACT DUTY</u> |
| Bartelt, Delwin | Review & Edit Sr-Hi Student Handbook (reimb Sr-Hi Bookstore) | July 2019 | 110 | \$23/hr up to 12hrs |
| Burch, Kellie | Finalizing year end grades / Grad checks | May 2020 | 110 | \$23/hr up to 40hrs |
| Davis, Dawn | Bowling Alley Bus Field Trip Supervisor | May 10, 2019 | 000 | \$23/hr up to 1.5hrs |
| Easley, Betsy | Wildcat Way Curriculum work | 5/21/19-6/30/19 | 110 | \$23/hr up to 60hrs |
| Easley, Betsy | Wildcat Way Curriculum work | 7/1/19-8/8/2019 | 110 | \$23/hr up to 60hrs |
| Evans, Jayme | Finalizing year end grades / Grad checks | May 2020 | 110 | \$23/hr up to 40hrs |
| Grimes, Michael | Review & Edit Sr-Hi Student Handbook (reimb Sr-Hi Bookstore) | July 2019 | 110 | \$23/hr up to 12hrs |
| Keilman, Chad | Review & Edit Sr-Hi Student Handbook (reimb Sr-Hi Bookstore) | July 2019 | 110 | \$23/hr up to 12hrs |
| Lawrence, Julie | Review & Edit Sr-Hi Student Handbook (reimb Sr-Hi Bookstore) | July 2019 | 110 | \$23/hr up to 12hrs |
| Leavitt, Jason | Additional Salary | 2018-2019 | 000 | \$297 |
| Lockwood, Julie | Finalizing year end grades / Grad checks | May 2020 | 110 | \$23/hr up to 40hrs |
| O'Rear, Sarah | Bowling Alley Bus Field Trip Supervisor | May 10, 2019 | 000 | \$23/hr up to 1.5hrs |
| Williams, Brooke | Summer Library Reading Program @ Roosevelt (10 days) | July 2019 | 809 | \$23/hr up to 13hrs |
| Zornes, Cody | Bowling Alley Bus Field Trip Supervisor | May 10, 2019 | 000 | \$23/hr up to 1.5hrs |
| <u>SUPPORT PERSONNEL</u> | | | | <u>NON-CONTRACT DUTY</u> |
| Bowhay, Linda | Child Nutrition Summer Program (20 days) | June 3-28, | CNP | \$8.50/hr up to 6hrs |
| Hall, Angela | CPR Training for Cat Care After School program | Aug 5, 2019 | 000 | reg rate pay up to 3/hrs |
| Hoch, Robert | Class Reunion Tours | Summer 2019 | 024 | reg rate pay as needed |
| Luis, Karen | Child Nutrition Summer Program (20 days) | June 3-28, 2019 | CNP | \$8.50/hr up to 6hrs |
| | | July 8-Aug 9 '20 | | reg rate pay up to |
| Raulston, Tamra | Child Nutrition Registration (13 days) | July 8-Aug 9 '20 | CNP | 117hrs |
| | | | | reg rate pay up to 36 hrs |
| Rowe, Doris | Child Nutrition Registration (4 days) | | CNP | |
| <u>SUPPORT PERSONNEL</u> | | | | <u>CONTRACT DUTY</u> |
| Dugan, Tonya | Extended School Year | June 2019 | 020 | reg rate pay up to 27hrs |
| Dugan, Tonya | Extended School Year | July 2019 | 020 | reg rate pay up to 27hrs |
| Maples, Peggy | Additional Concert Hall hours for school functions | 2018-2019 | 000 | \$15/hr up to 100hrs |

CAT CARE AFTER SCHOOL TRAINING

*See Attachment A

CHILD NUTRITION ABVM TRAINING

*See Attachment B

NON-CONTRACT EXTRA DUTY REQUEST

Extra Duty Assignment: Cat Care After Care Workers

Date(s): July 31, 2019 Funded By Project: 000

Compensation By Hour, Per Diem, or Stipend:

Hourly Rate: reg. rate of pay Up To 6 Hours

Per Diem Rate: _____ Up To _____ Days

Stipend Amount: _____

Blue Timesheet Required: X YES _____ NO

Name of Participant(s):

Keli Patterson
Dixie Colquhoun
Kandy Chavez
Jenae Stephens
~~Tammy Robertson~~
Josie Harrington
Hollie Brown
Lisa Bagg
Kim Robinson
Cher Komestadde
Lori Miner

Cheryl Bayha
Kay Krauleidis
Denee Rice
Kaitlyn Clark
~~Tammy Robertson~~
Angela Hall
Lineah Casperson
Millie Fonseca

Requesting Site/Department: Curriculum Date: J. Vogtle

Requesting Administrator/Principal: Teri Vogtle

Board Approved: _____ Okay To Pay _____

NON-CONTRACT EXTRA DUTY REQUEST

Extra Duty Assignment: ABVM SDE CNP Training Workshop

Date(s): July 30, 2019 Funded By Project: _____

Compensation By Hour, Per Diem, or Stipend:

Hourly Rate: reg.rate Up To 8 Hours

Per Diem Rate: _____ Up To 1 Days

Stipend Amount: _____

Blue Timesheet Required: X YES _____ NO

Name of Participant(s):

- Linda Turner _____
- Laura Rueger _____
- Tracy Zimmerschied _____
- Teresa Briggs _____
- Tamara Raulston _____
- Doris Rowe _____
- Deborah Randall _____
- Irish Gregg _____
- Barbi Dailey _____
- _____
- _____

Requesting Site/Department: CNP Date: 5-30-19

Requesting Administrator/Principal: Elizabeth Glasser

| | |
|-----------------------|-------------------|
| Board Approved: _____ | Okay To Pay _____ |
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